Distribute Recording to Non-Registered Users

To distribute a session recording to students without an Adobe Connect username/password, the Host must:

● Login to Adobe Connect

● At the top menu bar, click on Meetings

● Click on the meeting from the list

● At the middle menu bar, click on Recordings

● Locate your recording from the list, select it by checking the box to the left of it, then click the Access Type button

● Change the option to Public (passcode is optional, but distribute it as needed)

● You are then returned to the Recordings list for that class

● Click on the recording you want to distribute

● Next to "URL for Viewing", select and copy the URL

● Provide the URL along with any optional Passcode info to your intended recipients, for example: (http://haasberkeley.adobeconnect.com/p3asn01whx/, Passcode=2222)